



After Event – Checklist

General

- | | |
|--|--|
| <input type="checkbox"/> Check Result Entries Finishing Positions | <input type="checkbox"/> Submit Sportsmanship Nominees |
| <input type="checkbox"/> Submit Invoices | <input type="checkbox"/> Staff Payments |
| <input type="checkbox"/> Thank You Email with Results | <input type="checkbox"/> Compare Budget vs. Actual |
| <input type="checkbox"/> Take Signage down | <input type="checkbox"/> Upload Photos |
| <input type="checkbox"/> Debrief tournament Committee | <input type="checkbox"/> Survey to Participants |
| <input type="checkbox"/> Take Draws Down | <input type="checkbox"/> Tournament Director Feedback |
| <input type="checkbox"/> Submit Disciplinary Issues (If necessary) | <input type="checkbox"/> |

Other

- | | |
|--------------------------|--------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> | <input type="checkbox"/> |